

Minutes of the meeting of the Commissioners of the Port of Whitman County of March 21, 2019.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port Office in Colfax, Washington. Present were all the Commissioners, the COO, the Properties and Development Manager, the Communications/Media Coordinator and the Port Attorney. Also present were Kara Davidson of the *Whitman County Gazette* and Linda Fender.

APPROVAL OF MINUTES: A **MOTION** was made to approve the minutes of the regular meeting of March 7, 2019, as emailed and entered in the minute book. The **MOTION** carried.

APPROVAL OF CLAIMS: The Commissioners considered the claims. Commissioner Kammerzell asked about Claim No. 27087. The Properties and Development Manager responded it was payment for engineering services for the Port of Whitman Business Air Center Access and Drainage Design project. Commissioner Kammerzell asked about Claim No. 27095. The COO responded it was payment for the replacement of the main sprinkler line in the legacy RV area at Boyer Park. Commissioner Love asked about Claim No. 27085. The COO responded it was payment for replacement of the key-box at the Clarkston telecommunication hut. Commissioner Love asked about Claim No. 27093. The COO responded it was payment for legal services for revision of the Port Employee Manual.

A **MOTION** was made to approve Claim Nos. 27074 through 27096 in the total amount of \$55,275.04 for payment from the Port of Whitman Fund. The **MOTION** carried.

COMMISSIONER UPDATES: Commissioner Kammerzell reported on attending a U.S. Army Corps of Engineers and PNWA tour of the Lower Monumental Lock and Dam on the Snake River on March 19, 2019. The Communications/Media Coordinator also attended the tour.

Commissioner Kammerzell also reported the Seattle Times published an on-line article on March 21, 2019, on the value of the Snake River dams to the greater eastern Washington region. Commissioner Kammerzell was interviewed by the Times reporter along with several other parties earlier this year.

EMPLOYEE MANUAL ADOPTION - RESOLUTION 19-04: There was a **MOTION** to approve Resolution 19-04 adopting the revised Port Employee Manual. The **MOTION** carried.

ITA SHOWCASE UPDATE: The COO reported on attending the ITA Showcase on March 6-7, 2019, in Portland, OR. The showcase is an annual trade show put on by vendors to the telecommunications

industry in Washington and Oregon. The COO presented examples of several new products to the Commission including Fiber to the Home (FTTH) drop cables and examples of Maxcell sleeves, a textile multi-celled system for installation of multiple fiber lines in a single conduit. She also met several new telecommunications contractors at the event.

PNWA MISSION TO WASHINGTON REPORT: Commissioner Kammerzell reported on attending the PNWA annual Mission to Washington on March 10-14, 2019. Highlights of the Mission included several legislative meetings with members, discussions regarding the Columbia River Treaty and global impacts of new emissions rules on the shipping industry. The Mission was well attended with 79 participants. The Taste of the Northwest reception on Capitol Hill was also a success with Representative Peter DeFazio and several USACE Generals in attendance.

CENTRAL FERRY RAIL: The COO reported the Port had engaged RailWorks for repairs to a portion of the main rail lead at the Port of Central Ferry. The \$25,000 in work is included in the 2019 repairs and maintenance budget for Central Ferry. She reported Helena Chemical has also contracted with RailWorks to repair portions of their spurs at the same time.

WASHINGTON STATE FFA VISIT: The 2018-2019 FFA Washington State Officers joined the meeting at 10:30 a.m. Present were Sadie Aronson, President, Naddile Widner, Secretary, Kyle Johnson, Treasurer, and Zachary Schilter, Sentinel. The officers are recent high school graduates taking a year to serve on the FFA. With the officers was Abbie DeMeerleer, Washington FFA Executive Director. The Commissioners welcomed the officers and Ms. DeMeerleer. An informal discussion took place on a broad range of agricultural related topics including transportation of commodities, the history and functions of ports in Washington State, and specifically, the Port of Whitman County. The group extended an invitation to the Commissioners to attend the state FFA convention on May 12-19, 2019, at WSU in Pullman, WA. The officers also expressed their appreciation for the use of Port facilities for training purposes. The FFA group left the meeting 11:10 a.m.

REMINDERS:

- Inland NW Partner's Meeting, March 27, 2019, CenterPlace Event Center, City of Spokane Valley
- PCC Rail Authority Meeting, March 28, 2019, 1pm - 3pm, Spokane, WA

- Pioneer Ports Meeting, April 10, 2019, Fonks Coffee House, Colfax, WA, 6:00 p.m.
- Strategic Planning Meeting, April 23, 2019, 1300 NE Henley Court, Pullman, WA, 10:00 a.m.

PCC BOARD MEETING: Port representation at the March 28 PCC Rail Authority meeting was discussed. Commissioner Love will represent the Port at the meeting.

EXECUTIVE SESSION: At 11:30 a.m. an Executive Session was called for discussion of a personnel evaluation with the public session to resume at 11:35 a.m.

MEETING ADJOURNED: At 11:35 a.m. the public session reconvened. Present were all Commissioners and the Port Attorney. No action was taken in the Executive Session. There being no further business to come before the board, the meeting was adjourned.

PORT OF WHITMAN COUNTY COMMISSION

KRISTINE A.K. MEYER, President

JOHN E. LOVE, Vice President

TOM KAMMERZELL, Secretary